

ON PACE MULTISPORT

Policy Document

Workplace Health and Safety



Workplace Health & Safety Policy

Effective Date: October 2022

Purpose

The purpose of this Workplace Health and Safety Policy is to ensure the health, safety, and well-being of all employees, contractors, visitors, and any other individuals present at On Pace Multisport premises. This policy establishes our commitment to maintaining a safe and healthy work environment.

Responsibilities for Management:

Provide leadership and allocate necessary resources to implement and maintain health and safety measures.
Develop and enforce health and safety policies and procedures.
Regularly review and update the workplace health and safety program.

Responsibilities for Employees:

Comply with all health and safety policies, procedures, and regulations.
Report any hazards, incidents, or near-misses promptly to the appropriate supervisor or manager.
Take responsibility for their own health and safety and the safety of others.

Hazard Identification and Risk Assessment:

On Pace Multisport is committed to identifying potential hazards and assessing associated risks in the workplace. This includes but is not limited to:
Conducting regular inspections and risk assessments of the premises and work areas.
Ensuring equipment, tools, and machinery are properly maintained and safe to use.
Providing appropriate personal protective equipment (PPE) to employees.
Implementing procedures to address identified hazards and minimize risks.

Incident Reporting:

All incidents, accidents, injuries, or near-misses must be reported immediately to the supervisor or manager. Employees should complete an incident report form, providing accurate and detailed information about the event.

Incident Investigation:

Management will promptly investigate all reported incidents to determine the root cause. Corrective actions will be taken to prevent future incidents and improve workplace safety.

Training and Communication:

On Pace Multisport will provide regular health and safety training to employees, contractors, and relevant personnel.

Employees will receive clear and concise instructions on health and safety procedures, emergency protocols, and the proper use of equipment and PPE.

Effective communication channels will be established to disseminate health and safety information to all employees.

Emergency Preparedness:

On Pace Multisport will develop and implement emergency response plans to address various scenarios, including fire, natural disasters, medical emergencies, and other potential incidents.

Employees will be trained on emergency procedures, evacuation routes, and the proper use of emergency equipment.

Compliance with Applicable Laws and Regulations:

On Pace Multisport is committed to complying with all relevant local, state, and federal laws and regulations pertaining to workplace health and safety.

Management will stay updated on changes in legislation and adjust policies and procedures accordingly.

Continuous Improvement:

On Pace Multisport will regularly review and evaluate the effectiveness of the health and safety program.

Feedback from employees, incident investigations, audits, and inspections will be used to identify areas for improvement.

Document Control:

This Workplace Health and Safety Policy will be reviewed annually or as needed.

Any revisions or updates to the policy will be communicated to all employees.

By adhering to this Workplace Health and Safety Policy, On Pace Multisport aims to create a safe and healthy work environment for all individuals associated with the company.

Policy Review

On Pace Multisport will review and assess this policy periodically to ensure its effectiveness and compliance with changing legal requirements and best practices